

Town of Sumner - Planning Board Minutes
August 4, 2020 6:30 pm via Zoom

Members Present: James McCarthy, Larry O'Rourke, Eric Austin, Don Berry and CEO Fred Collins. Also new hire for office Sherry Sullivan and secretary to the Planning Board Susan Strout. John Allen did not attend.

Public Present: none

The minutes from the meeting on July 21, 2020 were approved with a motion by O'Rourke, seconded by Austin and voted.

Open Session:

McCarthy attended the last Select Board meeting (CEO Collins was unable to attend) . McCarthy reported that the Select Board approved the expense of having two letters served to Maurice and Kelly Hart by the Oxford County Sherriff's dept. for having a camper/trailer residence on their property which never submitted a Building Notification.

A letter requesting compliance of filing a Building Notification has been written by Collins, that will be served to the two property owners by the Oxford County Sheriff's Department. Collins will contact Oxford County to find out cost and process of having these papers delivered. Letter will also be emailed to Select Board members for any recommendations. Physical address for Maurice Hart is still needed.

CEO/LPI Report:

Collins spoke with Wickson. Wickson is having a port-a-potty delivered with a contract. O'Rourke asked Collins to follow up with him in two weeks. O'Rourke made a motion for Collins to acquire a copy of Wickson's Port-a-potty cleaning contract. The motion was seconded by Berry and so voted. Wickson wants to turn building into residence but he is in land dispute with neighbor. Neighbor has made numerous contacts with Collins with calls, text messages, email and a letter dropped off at the Town Office. The former agreement between the Planning Board and Wickson to have a Port-a-Potty and contract is noted in the minutes of Sept 3, 2019.

Forms, Reports, Correspondence:

Collins has provided a sample of an occupancy permit. Planning board members are asked to review this document before the next meeting. Collins recommends this permit to make sure homes are safe before someone moves in whether it is a new building or a house sale.

Building Notifications:

Bradley & Chelsea Crowell, 251 Bonney Road, R07-021, year-round residence (McCafferty)

Septic plan has been filed. The Building Notification does not have enough information about future plans of type of mobile home and location. More details need to be provided when these decisions are being made.

Susan Morton, 345 Valley Rd, R16-007-2, seasonal residence

The distance to the water is hard to determine. A field visit by the CEO and a Planning Board member will be set up. The building notification is approved pending the distance is sufficient between the building and the water.

New Business:

Old Business:

Sample letter for septic/gray water system / Welcome packet

Upcoming events:

Annual Town Meeting, August 11, 2020 6:00 pm Hartford-Sumner Elementary School
Please wear a mask

Meeting minutes from August 4, 2020
Submitted by Susan Strout

Approved: August 18, 2020