



For Office Use Only:

<input type="checkbox"/> Paid \$	Intake Date:	Doc ID:
Notification Status: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Exp. Date: Extension Exp. Date:
Meeting Date for Review:	(A) Total Sq. Ft.:	(B) Cost per Sq. Ft.: \$
Required Approved Documents Received:	(A) _____ x (B) _____ = Total Fee: \$	
<input type="checkbox"/> Driveway Permit Doc ID: Approval Date:	<input type="checkbox"/> Paid \$	Date:
<input type="checkbox"/> External Plumbing Permit (HHE-200) Doc ID: Approval Date:	Additional Requirements:	
Signed Approval:	<input type="checkbox"/> Internal Plumbing (HHE-221)	
Meeting Date for Extension Review:	<input type="checkbox"/> Other:	
Signed Extension Approval:	<input type="checkbox"/> Other:	

Applicants:

Please provide the requested information below and attach all required documents.

Property Address:	Map-Lot:
Property Owner:	Phone:
Owner Mailing Address:	

Please choose from the following and indicate the dimensions. Include a neatly drawn site plan on the back side of this page.

<input type="checkbox"/> New Dwelling <input type="checkbox"/> Primary or <input type="checkbox"/> Seasonal *Mobile Home (MH): <input type="checkbox"/> Yes <input type="checkbox"/> No *Existing MH Onsite: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Expansion <i>or</i> <input type="checkbox"/> Alteration <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Seasonal Conversion <input type="checkbox"/> Accessory Building _____ <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Porch <i>or</i> <input type="checkbox"/> Deck <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Other _____	Dimensions:
	Total Acreage:
	Tree Growth (TG) Plan: <input type="checkbox"/> Yes <input type="checkbox"/> No TG Acreage:
	Within Subdivision: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Notes:
	Within 250' of Shoreland: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Within 100' of Shoreland: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Proposed Sewage Disposal: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Existing <input type="checkbox"/> Not Required
Exterior Electrical Shut-Off: <input type="checkbox"/> Yes <input type="checkbox"/> No (Required for all new construction)	

*Notate mobile home dimensions for new, or existing *and* replacement.

I hereby certify that I am the Owner of Record of the named property, or that the Owner of Record authorizes the proposed work, and I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all the applicable laws of this jurisdiction. In addition, if this application is approved, I certify that the Code Officials shall have the authority to enter all areas covered by this notification at any reasonable hour to enforce the provisions of the codes applicable to this notification. I understand that if approved the notification will expire within twelve months of the approval date if no construction has started and a new notification will need to be submitted for review.

*Applicant:	*Phone:
*Mailing Address:	

*If different from property owner

Applicant Signature:

Date:

Site Plan Drawing:

A neatly hand drawn Site Map (does not need to be to scale) with North at the top, showing the following six things:

- Lot shape & dimensions showing boundaries.
- Location of existing & proposed structures on the property, the structure's outside dimensions & distances to the center of all roads, to the sides of the lot & distance to the rear lot line.
- Location of septic, leach field, water well, & any other utilities & distances between leach field & water well to buildings & lot lines.
- Parking area & driveways including road access.
- The location of all bodies of water crossing, abutting or existing on the property & distances from all structures to the high-water mark for each.



Notes: